

Library Policy Advisory Committee
Thursday, February 24
Noon-1:00
1ST FLOOR SPECIAL COLLECTIONS
BURGER CONFERENCE ROOM

Chairman, Axtell opened the meeting with introductions of those present. He asked that members submit items for the next meeting to Deloris Thomas for compiling and distribution.

Have Pat review 1.

1. Journal subscription policy-P. Van Zandt

The recommended revisions to the policy made at the last meeting have been made. Pat assured committee members that we have rights to the subscriptions we have purchased and that provisions are being made to archive issues. VIVA is also working on securing archival rights for future reference. Michael Kelley expressed his appreciation for desk top access. Committee agreed that this policy is ready for publicizing. Pat also announced the acquisition of new products and asked that members should watch the faculty digest for other product announcements.

As a result of private fund raising we have been able to purchase subscriptions and additional monographs. These are wonderful development opportunities for donors to have your name on the ProQuest list for a fee.

2. SACS compliance statements from Swem Library-C. McCarthy

The draft distributed to committee members for discussion, deals with the issue of staffing for Swem library as applied to the SACS standard. There was discussion of how many additional staff would be ideal and in what areas they are needed.

Recent private fund contributions have made it possible to move ahead in the planning for equipping and staff the media center by next fall. Staff needed include a director and technical support person. We could also use graduate assistants as a way of provide coverage. The law library has experienced an increase in staff and faculty and will have 1 new librarian position.

Gary DeFotis asked if there was a formula or standard that could be applied using the number of volumes of a library to indicate what the

staffing levels need to be. Connie responded that it is not a matter of volume that dictates the level of staff but more of services that are offered and demand for those services. The standard comparison that is used is to compare with the peer institutions, which include many large Association of Research Libraries schools. Wake Forest is more of an appropriate peer institution that is on the official SCHEV peer list.

3. April 14 Agenda

Swem Strategic Planning

Last fall, Swem staff were involved in developing a strategic plan for the library that will cover the next 3-5 years. Connie will present the priorities to LPAC at the April meeting.

Other updates

VIMS: Marilyn Lewis said that automation of Circulation has had a good response. They have been able to do a lot more with the assistance of an additional support staff person who will continue to work until May.

School of Business: Charlotte Brown will provide an update at the April meeting.

Law: Jim Heller was happy to report that construction is about to begin with completion projected for 2007.

4. Connie gave the committee a tour of Special Collections and the ground floor Media Center.

5. Other: Berna Heyman announced that the Frankenstein exhibit will begin next week and run for 6 weeks including a film festival, presentations and a debate. Watch faculty digest for additional information or visit the Swem web page.

Deloris Thomas, recorder

Members present: Jim Axtell, chair, Gary DeFortis, Denise Jones, Michael Kelley, Charlotte Brown, Marilyn Lewis, John Haskell, Jim Heller, Berna Heyman, Connie McCarthy, Pat Van Zandt, Joseph Dombroski, Margaret Freeman, and Graham Nessler.

Rev.