

Minutes

ASC Meeting – 10/3/01

Members Present: David Aday, Barbara Watkinson, Katherine Kulick, George Bass, Tomoko Hamada, Susan Bosworth, Karen Schwartz, Tric Volp, Joan Gavalier

Updates: no discussion called for

Academic Program & Department Reviews

2000-2001: English, Kinesiology, Music,
Pilot reviews under revised process: Biology, Theatre/Speech/Dance

2001-2002: Economics, Government, Sociology

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Pilot of new unit review process: includes an internal review team of two faculty members from outside the unit and one from within the unit.

- Theatre/Speech/Dance: the internal review team is finishing up its report. The internal review team will forward the internal report and external review team report to the unit for comments. The unit sends its comments back to the internal review team. The internal review team sends the unit comments, the internal and external review team reports, and other review materials to the ASC for review and comment. The internal review team and department faculty will be invited to an ASC meeting. The ASC then sends all review material, including ASC comments, to the Dean of Undergraduate Studies for distribution to the Dean of Arts and Sciences and the Provost.
- Biology: the unit is preparing its Review Packet. The Office of Assessment will invite the external review team for a visit in late January or early February.
- Economics, Government, Sociology: Internal review teams are as follows:
 - Economics: Roy Mathias (Math), Kris Lane (History), Eric Jensen (Econ)
 - Government: Tomoko Hamada (Anthropology), Ed Pratt (History), John McGlennon (Govt)
 - Sociology: Jack Martin (English), T. J. Cheng (Government), Tom Linneman (Soc)

Alumni/ae surveys have prepared for each unit and the first electronic wave will go out next week. Post cards also will be sent. Follow-up hard copies will be sent in mid October and again in early November. The Sociology external reviewers have been selected. The Office of Assessment will extend the invitation and set up the visit. A list of names has been submitted by the Economics Department and forwarded to the Dean's Office.